



**BLUFFDALE CITY HISTORIC PRESERVATION COMMISSION
MEETING AGENDA
Thursday, April 7, 2022**

Notice is hereby given that the Bluffdale City Historic Preservation Commission, will hold a Business Meeting on **Thursday, April 7, 2022**, at 5:30 PM at the Bluffdale City Hall located at 2222 West 14400 South, Bluffdale, UT 84065. Notice is further given that access to this meeting by members of the Historic Preservation Commission may be by electronic means via telephonic conference call. Please note that the meeting start time is approximate and subject to change. The agenda is as follows:

REGULAR BUSINESS MEETING 5:30 P.M.

1. Welcome and Roll Call.
2. Consideration and Vote on a Resolution adopting the 2022 Annual Meeting Schedule.
3. Review Duties and Responsibilities of the Bluffdale Historic Preservation Commission.
4. Other Business (Reports, Updates, Upcoming Items, Follow-Up, etc.).
5. Adjournment.

Dated this Friday, April 1st, 2022.

I hereby certify that copies of this agenda were posted on the Bluffdale City website www.bluffdale.com and the Utah Public Meeting Notice website www.pmn.utah.gov, and sent by email to the South Valley Journal, the Salt Lake Tribune, the Deseret Morning News, and each member of the Bluffdale Historic Preservation Committee.

Wendy L. Deppe, CMC
City Recorder

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Present: **Jenny Bass, Chair**
 Susan Bills
 Susan DeHaan
 Rhonda Pilcher
 Andrea Hales
 Arlene Parry

Excused: **Ross Jones**
 Kory Luker
 Robin Thraen

Staff: **Wendy Deppe, City Recorder**

REGULAR BUSINESS MEETING

Chair Jenny Bass called the meeting to order at 5:34 p.m.

1. Welcome and Roll Call.

Chair Bass conducted a voice roll call. All members were present with the exceptions of Ross Jones, Robin Thraen, and Kory Luker. City Recorder, Wendy Deppe, provided technical instructions on how to use the recording equipment to ensure that the meeting is properly recorded. Ms. Deppe was filling in for Associate City Planner, Ellen Oakman, who could not be in attendance.

2. Consideration and Vote on a Resolution Adopting the 2022 Annual Meeting Schedule.

Chair Bass suggested the Historic Preservation Commission (“HPC”) meet the first Thursday of each odd-numbered month with this month being the exception. The next meeting was scheduled for May 5 at 5:30 p.m.

Susan Bills moved to hold the Historic Preservation Commission meeting the first Thursday of each odd-numbered month at 5:30 p.m. Susan DeHaan seconded the motion. Vote on motion: Arlene Parry-Aye; Susan Bills-Aye; Susan DeHaan-Aye; Rhonda Pilcher-Aye; Andrea Hales-Aye; Jenny Bass-Aye. The motion passed unanimously.

3. Review Duties and Responsibilities of the Bluffdale Historic Preservation Commission.

Ms. Deppe reviewed the duties of the members of the Planning Commission as enumerated in Ordinance No. 2019-23. She distributed a hard copy of the document to each Commission Member.

The purpose of the Historic Preservation Commission is to try to historically keep things intact. Chapter 2 of Ordinance No. 2019-23 clearly articulates the City Council’s vision for the Historic Preservation Commission. The Commission must have a minimum of five members. Currently, it has nine. Ms. Deppe commended the members of the Historic Preservation Commission for all meeting the qualifications to serve.

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The meetings will occur as needed, as opposed to a set time frame. Minutes must be taken and made available to the general public.

The Commissioners read, by turn, the duties specified in 2-2-3. The Ordinance provides additional detail on what each of the duties entails.

There was discussion on historic places that exist. One of the frustrations noted was the fact that the list includes historic sites that no longer exist. Two separate lists need to be generated to identify which places still exist and are accessible, and which ones do not exist or are not accessible. That task was duly noted so that it could take place.

A cleaner copy of the Ordinance was requested because the copy provided was very difficult to read. Ms. Deppe offered to work on finding an electronic copy so that it could be refined.

4. Other Business (Reports, Updates, Upcoming Items, Follow-Up, etc.)

Chair Bass did some investigating on the process for applying for grants and stated that currently, it is difficult to get anything done because of the lack of necessary information. The goal would be to have a grant ready for next February. Bluffdale City allows a budget of \$500, so additional funds are definitely needed. Ms. Deppe urged the Commissioners to seek additional funding from the City Council if they identify projects for which they could make a compelling case.

Ms. Deppe reported that at the next meeting, if possible, she would have City Attorney, Todd Sheeran, attend to provide the legally mandated Utah Open Public Meetings Training.

Ms. Deppe noted that Amanda Luker, Assistant to Mayor Hall, had asked Ms. Deppe to hand out a document called "LOVE where you LIVE." It's an invitation to a City function for the public. The Mayor wishes to have representatives of the Historic Preservation Commission at this event.

The event took place for the first time last year. The Historic Preservation Commission's table does not need to be as robust as it might be at Old West Days but it does need to be set up to let the residents know how rich the Bluffdale heritage is. The "LOVE where you LIVE" event will cover the many services and options provided in Bluffdale. Discussion took place on getting a canopy and table coverings. The consensus was to do essentially the same thing that was done last year. The event is two hours long, so simplicity was the approach of choice. It will need to be ascertained where the HPC's table will be located. The closet where things are stored is locked, so with Ellen Oakman's absence, there was no access to the closet. The public would most be interested in artifacts, so that will be the focus of the display. Chair Bass agreed to contact Commissioner Jones to get the supplies needed for that night. She would also contact Ms. Oakman about getting a key to the closet to get the artifacts. Tabletop easels will be needed for displaying pictures.

Chair Bass noted that since the meetings must be recorded, each participant should exercise discretion in the things they say since they become part of the public record.

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Commissioner DeHaan reported that she reserved a 10' x 10' site with electricity for Bluffdale Old West Days. With mixed feelings on the matter, she asked to have their site toward the front of the ground. The electricity is essential for providing fans and hopefully a video. It was undecided whether the focus would be on Bringham Station. Ideas were discussed, such as a fun photo booth of some sort. It was noted that even long-term residents of Bluffdale are not familiar with Bringham Station. Unfortunately, many who remember Bringham Station have either passed away or are unable to remember it because of declining memory. Efforts would be made to identify people who might be able to provide information.

Commissioner Parry told of an elderly woman named Lorraine Day who holds some land history papers that are very fragile and historically significant. She might be able to bring them to a meeting so they could be photographed. She will be invited to the next meeting.

Brother Webb recently passed away. Commissioner Parry said she still had her interview with him on her phone. It needs to be transferred to another piece of hardware for preservation. Chair Bills said that Commissioner Thraen still had the recording of an interview with Boyd and Larna Mousley. It needs to be determined if Mel and Sheila Spencer have been interviewed yet.

There was discussion regarding the book that Sheila Spencer wrote and published. It was suggested that copies be made available at Old West Days for people to purchase them and support Mrs. Spencer's marvelous effort.

5. Adjournment.

The Historic Preservation Commission Meeting adjourned at 6:29 p.m.



Wendy L. Deppe, CMC
City Recorder:



Approved: May 05, 2022_____