



**BLUFFDALE HISTORIC PRESERVATION COMMISSION
MEETING AGENDA**

JANUARY 10, 2019

Notice is hereby given that the Bluffdale City Historic Preservation Commission will hold a public meeting **Thursday January 10, 2019 at 6:30 PM** at the Bluffdale City Hall located at **2222 West 14400 South**. Notice is further given that access to this meeting by members of the Historic Preservation Commission may be by electronic means via telephonic conference call. The agenda for this meeting is listed below. Please note that the meeting start time is approximate and subject to change.

HISTORIC PRESERVATION COMMISSION BUSINESS MEETING 6:30 PM

1. Invocation and Pledge of Allegiance.
2. Approval of November 29, 2018 meeting minutes

Discussion Items

3. Discussion of historic preservation project ideas
4. Historic Preservation Commission Business (planning session for upcoming items, follow up, etc.)
5. Adjournment

Dated: January 2, 2019

Caitlyn Miller
Associate Planner, City of Bluffdale

In compliance with the American Disabilities Act, individuals needing assistance or other services or accommodation for this meeting should contact Bluffdale City at least 24 hours in advance of this meeting at (801)-254-2200. TTY 7-1-1. *Contact Caitlyn Miller at (801)-254-2200 *422 if you desire to give the Invocation.

Minutes

DRAFT – FOR DISCUSSION PURPOSES ONLY

**BLUFFDALE CITY HISTORIC PRESERVATION
COMMISSION MEETING MINUTES
Thursday, November 29, 2018**

- 1 **Present:** Mark Hales, Chair
2 Robin Thraen, Vice Chair
3 Kory Luker
4 Arlene Parry
5 Rhonda Pilcher
6 Ross Jones
7 Mel Spencer
8 Sheila Spencer
9
10 **Staff:** Caitlyn Miller, Associate City Planner
11 Kris Stam
12
13 **Others:** Andrea Hales, Secretary (via telephone)
14

15 **HISTORIC PRESERVATION COMMISSION BUSINESS MEETING**
16

17 Associate City Planner, Caitlyn Miller, called the meeting to order at approximately 6:35 p.m. She
18 described her background and reported that she graduated from the University of Utah with a Master’s
19 degree and a Graduate Certificate in Historic Preservation. The Mayor, City Council, and City Manager
20 asked her to serve as the staff resource for the Historic Preservation Commission.

21
22 **1. Invocation and Pledge of Allegiance.**
23

24 Mark Hales offered the Invocation and led the Pledge.
25

26 **2. Public Comment.**
27

28 There were no public comments.
29

30 **3. Introduction of Members of the Historic Preservation Commission.**
31

32 Mel Spencer reported that he is a lifelong Bluffdale resident.
33

34 Sheila Spencer stated that they married in 1954 and moved to Bluffdale in 1956.
35

36 Robin Thraen, a 20-year resident, reported that she is an Oklahoma native, and lives in one of the oldest
37 homes in Bluffdale.

38
39 Arlene Mousley Parry, a lifelong Bluffdale resident, was born and raised in the old Mousley Home.
40

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1 Rhonda Parry Pilcher, reported that she has lived in Bluffdale all of her life. She was anxious to serve
2 on the Commission to help preserve the City’s history.

3
4 Mark Hales, a six-year resident, lives in Parry Farms and is an attorney by profession.

5
6 Ross Jones reported that he lives in the old Mousley Home. He has lived in Bluffdale for 35 years and
7 loves the City.

8
9 Kory Luker, a nine-year resident, wanted to be part of the history of Bluffdale and make sure that it is
10 preserved.

11
12 **4. Election of a Chair and Vice Chair of the Historic Preservation Commission.**

13
14 The duties of the Chair and Vice Chair were described. In response to a question raised by Sheila
15 Spencer, Ms. Miller explained that the City’s Historic Landmark Register is an honorary designation for
16 properties in the City. The City is looking more at guidelines than restrictions.

17
18 **Mark Hales offered to serve as Chair. He was appointed with the unanimous consent of the**
19 **Commission.**

20
21 Chair Hales assumed the Chair.

22
23 **Chair Hales moved to nominate Robin Thraen as Vice Chair of the Historic Preservation**
24 **Commission. The motion was seconded by [REDACTED]. The motion passed with the unanimous**
25 **consent of the Commission.**

26
27 **Chair Hales moved to nominate his wife, Andrea Hales, to serve as Secretary of the Historic**
28 **Preservation Commission. The motion was seconded by [REDACTED]. The motion passed with the**
29 **unanimous consent of the Commission.**

30
31 **Discussion Items**

32
33 **5. Historic Preservation Commission Business (Planning Session for Upcoming Items,**
34 **Follow Up, Etc.**

35
36 Ms. Miller indicated that she will serve as the Commission’s staff point of contact and will respond to

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1 questions regarding ordinances or processes. Any Commissioners wishing to discuss issues with the
2 City Council will be put in contact with the City Recorder who will arrange a meeting.

3
4 She reported that the Historic Preservation Commission was reestablished in September 2018 in an
5 effort to regain Bluffdale’s Certified Local Government (CLG) status from the Utah State Historic
6 Preservation Office (SHPO). She explained that a CLG is a governmental entity in the State of Utah that
7 includes a Historic Preservation Ordinance and has a Commission in place. SHPO approval makes the
8 City eligible for grant money from the State Historic Preservation Office. Grant funds can be used for
9 public outreach, educational items, or to rehabilitate historic properties in the City.

10
11 For a time, the City of Bluffdale had an ordinance in place, however, the Historic Preservation
12 Commission disbanded and had not met for some time. The City Council revived it in an effort to
13 reclaim that status. An ordinance was distributed and contains a proposed amendment to the existing
14 Historic Preservation Ordinance, which was last updated in 1994. Ms. Miller reviewed the document
15 and made adjustments to the designation procedures for the City’s historic sites list, landmark register,
16 and certain standards for rehabilitation set forth by SHPO in their model ordinances. The document
17 would be presented to the City Council at their December 12 meeting. Feedback from the Commission
18 Members was welcomed.

19
20 Ms. Miller explained that another requirement of reinstatement of the City’s CLG status included the
21 completion of forms provided by the State’s Historic Preservation Office. She asked that completed
22 forms be returned to her for submission to the State.

23
24 In reviewing grant opportunities, Ms. Miller reported that staff is in the process of identifying items the
25 City and Commission feel would be of benefit when applying for those grant monies. One item included
26 updating the survey of local historic structures. The survey had not be conducted since 1998. She noted
27 that 34% of the homes listed on the survey have since been demolished. She stressed the importance of
28 conducting the survey and properly documenting what remains. She asked that those with
29 documentation involving historic structures or sites in Bluffdale be provided to staff who will scan or
30 copy them so that are available electronically.

31

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1 Sheila Spencer commented on a historic home that has never been remodeled. Ross Jones stated that he
2 has been inside of the home and while he would love to see it preserved, he was concerned that it may be
3 too far gone.

4
5 Ross Jones commented that their home is the second above ground home that was built in Bluffdale and
6 is on a beautiful piece of property. He reported that the property is worth much more than the home,
7 which he considered a detriment. He wished to explore similar situations going forward. Chair Hales
8 suggested another meeting be scheduled where specific issues can be addressed.

9
10 Ross Jones stated that his background does not seem to qualify him to serve on the Historical
11 Commission. Chair Hales stated that the qualifications specify that at least two Commission Members
12 have a history in planning and zoning, which was the case. Ms. Miller stated that the State’s form helps
13 them recognize the background of people who are interested in historic preservation. She stressed that
14 the State will not disqualify anyone wishing to serve.

15
16 Potential uses for the grant funds were discussed. Ms. Miller stated that the State’s main criterion is that
17 if there isn’t a structure available to be rehabilitated or renovated, that the City preserve as much cultural
18 history as possible. This can be done through oral histories, documentation of journal entries, or
19 photographs, sketches of homes, or anything pertaining to educating the general populace about the
20 culture and history of the City. She noted that the grants funds require a dollar for dollar match. She
21 was not certain as to whether funds had been budgeted for this purpose.

22
23 Sheila Spencer commented on different forms of research including church records, which contain
24 information on families in Bluffdale.

25
26 Kory Luker asked if there is a repository for historical items in the City. Ms. Miller responded that at
27 the moment there is not. A determination would need to be made with regard to items members of the
28 community would like to be preserved there. Currently, the City has a few dozen photographs, the DUP
29 (Daughters of Utah Pioneers) book, the Nielsen Family’s book, and past editions of *The South Valley*
30 *Journal*. One specific artifact was also in the City’s possession.

31

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1 Ross Jones gave his address as 1342 West 14550 South and stated that their home is set back in.
2 Features of the home and various artifacts were described. Ms. Miller stated that if the Commission is
3 interested in having a display case at City Hall they should suggest it to the City Council.

4
5 Robin Thraen wished to discuss the Rockwell historical marker. It was noted that it will be relocated to
6 the corner of 14600 South and Porter Rockwell Boulevard. It is something the City has been
7 collaborating with the SEP on. They recently finalized an agreement with the property owner who has
8 donated the Porter Rockwell statue that was previously at the Porter Rockwell Center to the City. It was
9 to be relocated from its current location in order to protect it from vandalism and to place it in a more
10 visible area. Ms. Miller stated that it should be fairly prominent in its new location.

11
12 A meeting schedule was discussed as well as the frequency of meetings. Meetings were to commence at
13 6:30 p.m. with the next meeting scheduled for Thursday, January 10, 2019.

14
15 Ms. Miller asked about the preferred method of contact for Commission Members. According to the
16 responses received, Ms. Miller indicated that she would send out emails. If she receives no response she
17 will follow up with a phone call the next day. Ms. Miller asked to be notified of items to be included on
18 the agenda one week prior to meetings.

19
20 **6. Adjournment.**

21
22 The Historic Preservation Commission Meeting adjourned at 7:24 p.m.

23
24
25
26 _____
27 Kris Stam
28 Community Development Coordinator

29
30 Approved: _____